



Tannery Drift First School

Enjoyment – Achievement – Respect

Nursery Admissions Policy

Last Review Date:
September 2021

Next Review Date:
September 2022



Artsmark
Gold Award
Awarded by Arts
Council England

www.tannerydrift.herts.sch.uk

Nursery Admissions Policy

Children are able to begin Nursery at the start of the academic year in which they will turn 4 (the academic year begins on 1st September). Application forms will be available on the school website, and paper copies may be requested from the school office. Open Events will take place online at this time, details of events are published on the school website.

Applications for a place in our Nursery will be accepted as on time applications when received by the school no later than 15th January. Applications may be returned by email or post. Any applications received after this period will be considered as late applications and will not be considered for a place until all on time applications have been processed.

We have a total of 45 places in our Nursery if there are more applications than places available, the criteria outlined below will be used to prioritise applications.

Oversubscription criteria

Rule 1: Children who are already attending Tannery Drift First School Nursery.

Rule 2: Children who will use their hours (under either the 15 hour or 30 hour schemes) across 5 days. Priority will be given to those children who will use their funded hours across 5 days. 15 hours places will be allocated as either a block of 5 morning sessions or a block of 5 afternoon sessions.

Rule 3: Children looked after and children who were previously looked after, but ceased to be so because they were adopted (or became subject to a child arrangements order or a special guardianship order).

Rule 4: Medical or Social. Children for whom it can be demonstrated that they have a particular medical, or social need to go to the school.

Rule 5: Sibling. Children who have a sibling on the roll of the school at the time of the application. This applies to Reception through to Year 3.

Rule 6: Nearest School. Children for whom it is their nearest school.

Rule 7: Distance. Children who live nearest to the school, the distance will be measured using FreeMapTools.com. We will apply an as the crow flies measurement using postcodes.

In the event of a tie break, where two different addresses are the same distance from school we will use a ballot to allocate the place.

We will notify parents of whether we are able to offer a place or not by 23rd February. If a child is not offered a place initially they will be placed on a waiting list and will be contacted if a place becomes available. Places on the waiting list will be ordered using the oversubscription criteria above.

Parents will have seven days to accept or reject their place, if no response is received by the deadline it will be assumed that the place is not required and it will be offered to the first person on the continuing interest list.

A place at Tannery Drift First School Nursery does not guarantee a place in Reception in the main school. Parents will need to reapply through the Hertfordshire County Council Admissions system for a place in Reception.



Tannery Drift First School

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